

Orangutan Foundation International Australia Workplace Giving **EMPLOYEE** registration form.

- This form must be completed by an Employee wishing to donate to OFI Australia through a Workplace Giving Program.
- OFI Australia has Deductible Gift Recipient (DGR) Status.
- Please follow the three simple steps detailed below to start your donations.

How to donate through your Employer's Workplace Giving Program

Step 1

Complete this Employee registration form.

Step 2

Forward this completed form to your payroll department.
Ask them to deduct your nominated donation amount from your gross pre-tax salary each pay period and deposit it into OFI Australia's bank account.

Step 3

Email or post a copy of this form to OFI Australia or ask your Payroll Department to do so on your behalf.

If you have any questions, please call OFI Australia on 07 5527 5226 or email info@ofiaustralia.com

NB your personal information will not be misused nor disclosed to a third party without your consent.

Your details:

Full Name		
Employee ID		
Work Email		
Phone	Work:	Mobile:

Organisation I wish to donate to:

Orangutan Foundation International (Australia) Ltd	
ABN	71 160 405 103
Email	info@ofiaustralia.com
Address	PO Box 8940 , GCMC, Bundall, QLD 9726
EFT/ Direct Deposit Bank Details	Account name: Orangutan Foundation International Australia Bank: Westpac BSB: 034660 Account No: 312726

Amount to be deducted from my pre-tax salary each pay period:

<input type="checkbox"/> \$25	<input type="checkbox"/> \$50	<input type="checkbox"/> \$100	<input type="checkbox"/> Other amount \$
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Date I would like to commence donating:

<input type="checkbox"/> Next pay period	<input type="checkbox"/> Date to commence / /
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Authorisation

I understand that the deductions will be made from my pre-tax salary and forwarded to OFI Australia. My employer will provide a summary of my donations for tax purposes. These deductions will continue until I provide in writing, direction to my payroll department to cease the deduction.

Signature:	Date: / /
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If you wish to make a change to your donation at any time, please contact your payroll department directly.