

## Orangutan Foundation International Australia Workplace Giving **EMPLOYER registration form.**

- This form must be completed by an Organisation wishing to donate to OFI Australia through a Workplace Giving Program.
- OFI Australia has Deductible Gift Recipient (DGR) Status.
- Follow the steps detailed below to make donations on behalf of your employees.

Company details:		
Organisation Name		
Postal Address	Street or PO Box:	
	Suburb:	State & Postcode:
Your Company contact details:		
Contact Name & Position		
Email		
Phone		
Organisation to receive donation:		
Orangutan Foundation International (Australia) Ltd		
ABN	71 160 405 103	
Email	<a href="mailto:info@ofiaustralia.com">info@ofiaustralia.com</a>	
Address	PO Box 8940 , GCMC, Bundall, QLD, 9726	
OFI Australia EFT / Direct Deposit Bank Details:		
Bank	Westpac	
Account Name	Orangutan Foundation International Australia	
BSB	034660	
Account No.	312726	
Workplace Giving payment details:		
First payment date	/ /	
Payment frequency	<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly	
	<input type="checkbox"/> Other (please specify)	
Receipt details:		
Do you want receipts for your payments? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, how often?	<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly	
	<input type="checkbox"/> Other (please specify)	

### How to donate through the Workplace Giving Program

#### Step 1

On receipt of your Employee's registration form - complete this Employer registration form.

#### Step 2

Email or post a copy of this form to OFI Australia (along with a copy of your employee's registration form if requested).

#### Step 3

Process payment via EFT or Direct Deposit to OFI Australia in line with your usual business payroll run.

If you have any questions, please call OFI Australia on 07 5527 5226 or email [info@ofiaustralia.com](mailto:info@ofiaustralia.com)

**NB** Personal information will not be misused nor disclosed to a third party without your consent.